

# Additional Study Abroad Information for Students

The priority application deadline is December 1, 2009. **Your application will not be accepted unless all of the following items are included: application, letter of recommendation, personal statement and deposit.** The personal statement should be a thoughtful discussion of your interest in studying abroad and how you will benefit from this experience. The letter should be approximately one page in length. Completed applications should be submitted to the Bloch School Student Services Office. After December 1, applications will be accepted on a space available basis. These classes have a history of filling quickly and interested students are encouraged to apply early. Approximately 24 students will be accepted per trip.

## Cost and Payment Information:

The deposits can be paid by check (payable to UMKC) or by credit card. Credit payments with Visa, MasterCard and Discover will be accepted in the Bloch School Student Services Office. The deposit will be credited toward the cost of accommodations as these arrangements must be made (and paid for) well in advance of departure. **Note the cost of accommodations may change and your deposit may not cover the final cost. The final cost may be higher than the original deposit amount due to currency fluctuations. You may be asked to pay additional monies to cover the cost of in-country transportation, entrance fees, business visit fees, etc. Additionally payments may be sought before and/or after the trip.**

Deposits by program:

London	\$500
Munich	\$500
Shanghai	\$500

If after applying you find you cannot attend, a refund (less \$100 fee) will be available until hotel/hostel reservations have been finalized. Reservations will be confirmed no later than January 31.

You should be aware of some additional fixed costs for these trips. All students are required to purchase the UM System HTH Health Insurance, currently \$40. Students are responsible for obtaining necessary passport and visa, if required. Non-U.S. citizens may confront special visa issues. The current passport fee is \$100. Expedited service costs \$60 extra, plus \$14.85 for return postage. For students traveling to China, a visa is required. The current cost is \$130 plus processing fees. You must have your passport before you can apply for a visa. Additional information on passports can be found at [http://travel.state.gov/passport/get/first/first\\_832.html](http://travel.state.gov/passport/get/first/first_832.html). Information on visas can be found at <http://www.china-embassy.org/eng/hzqz/zgqz/t84247.htm>.

## Who Can Participate?

First preference for spots will be given to degree-seeking Bloch School students and those pursuing the business minor. Students from other academic units and visiting students are welcome to apply. Please contact the Bloch School Student Services Office at 816-235-2215, for information on visiting and community student requirements.

To be eligible, you must have completed one semester at UMKC prior to the start of the trip (in May). Undergraduate applicants must have a 2.75 UM GPA (a transfer GPA will be reviewed for students who entered UMKC in fall 2009). Graduate students must be in good academic standing.

## Application Process:

You will receive notification of your status (accepted or denied) via e-mail to your UMKC account no later than December 15, 2009, for students applying by the December 1 priority deadline.

## How Does This Fit Into My Program?

Undergraduate students can earn up to six hours of study abroad credit to count toward the elective requirement in the BBA or BS Accounting programs. Those students admitted under the "old" BBA program (admitted to the junior/senior program summer 2007 or earlier), can use three hours of study abroad to satisfy their BMA 410 (now MGT 370) requirement. Students pursuing the business minor can use up to three credits of study abroad to satisfy the business elective requirement. If pursuing another degree, please talk with your advisor to learn how study abroad credit fits into your program.

Graduate students can earn up to six hours of study abroad credit. In the MBA program these credits will count as elective, however students in the international business emphasis will count three hours of study abroad credit toward the emphasis area requirement. In the general management emphasis, study abroad credit can be used for the international area of study. Any

additional hours will be considered electives. Students pursuing the MPA or MS Accounting degree would generally use these credits as elective, but should confirm this with their faculty advisor.

#### **In-State vs. Out-of-State Fees:**

Domestic students who are not Missouri residents may be charged out-of-state fees if enrolling in more than three total credit hours between study abroad and summer semester courses. The non-resident fee is waived for part-time students who enroll in three credit hours or less in the summer term. These study abroad courses are considered part of the summer semester. Students whose state of residence (at the time of application/admission) is Kansas, Michigan, Minnesota, Nebraska, North Dakota or Wisconsin, may be eligible to pay a reduced out-of-state rate when enrolling beyond the limits set for the non-resident tuition scholarships. To apply for reclassification as a Midwest Student Exchange Student, contact Noelle Seufert in the UMKC Office of Admissions, 816-235-5215 or by e-mail at [seufertn@umkc.edu](mailto:seufertn@umkc.edu).

#### **Financing Your Trip:**

Scholarships are available through the Bloch School to help defray program costs. Information about scholarships and the application form can be found at <http://www.bloch.umkc.edu/current-students/bloch-scholarships/index.aspx>. **The deadline to apply for the Ernest A. Dick Memorial Fund Scholarship for Study Abroad and Study Abroad Scholarships will be December 1, 2009, with awards made by the first of the year.** Applications for all other scholarships on the Bloch School site will be accepted December 1-February 1 with awards made in March and April. The Center for International Academic Programs also has information on available scholarships at <http://web2.umkc.edu/international/StudyAbroad/Scholarships.aspx>, however many of these awards are for semester or year-long trips.

Scholarships and financial aid are credited to the student's account to pay University tuition and fees. Please note that since these courses are part of the summer semester those credits will not be applied until after the trips take place. Any overages are refunded to the student, but for budgeting purposes you should be prepared to bear all costs up front.

If you have questions about using financial aid to cover the costs of your trip and tuition, please contact the Student Financial Aid and Scholarships Office at 816-235-1154 or visit room 101 in the Administrative Center. Please note that eligibility and minimum enrollment requirements apply.

#### **Required Meetings:**

An organizational meeting will be held in February for students to meet. This meeting will also provide an important overview of study abroad and will include the University's required pre-departure orientation conducted by a staff member from the Center for International Academic Programs Office. Attendance will be required. Three required pre-trip class meetings will take place in February, March and April.

A required post-trip session will take place in late June or early July.

#### **Program Contacts:**

Faculty leaders for the trips are:

London	Dr. Fred Hays	<a href="mailto:haysf@umkc.edu">haysf@umkc.edu</a>
Munich	Dr. Steve DeLurgio	<a href="mailto:delurgios@umkc.edu">delurgios@umkc.edu</a>
Shanghai	Dr. Marilyn Taylor	<a href="mailto:taylorm@umkc.edu">taylorm@umkc.edu</a>

For general questions about this program or the application process, contact Nancy Wilkinson, 816-235-2217 or [wilkinsonn@umkc.edu](mailto:wilkinsonn@umkc.edu) or the Bloch School Student Services Office at 816-235-2215.

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